

Professional Portfolio Tab G

Upload the required documents directly to your training platform to be reviewed by the trainer.



Be sure to save this assignment to print off and include in your **Professional Portfolio under Tab G**.

Make sure that you provide record keeping forms that you use or have used in your program.

RC V Record Keeping Forms

There are total three (3) items that you will be submitting to us in this Unit:

1. Provide three (3) samples of **record keeping forms** that you use or have used. **Include the following:**
 1. an accident report form
 2. an emergency form
 3. a completed tool or form that you have used to observe for and document a child's developmental/learning progress (**DO NOT INCLUDE CHILD'S NAME**)
2. These three forms must be included in your Professional Portfolio **Tab G**.